



Item Inspector - General Information

This lesson shows how to use the Item Inspector, which lets you set properties for the exhibits and fields on cards. You must be in Tailoring or in Design Mode to see an inspector. Then, just double-click an item. Related: Item Inspector - Buttons & Pop-ups

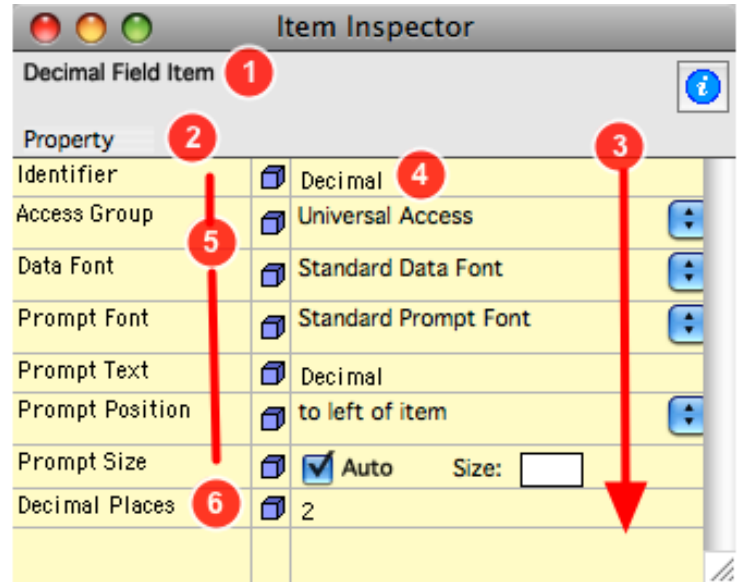
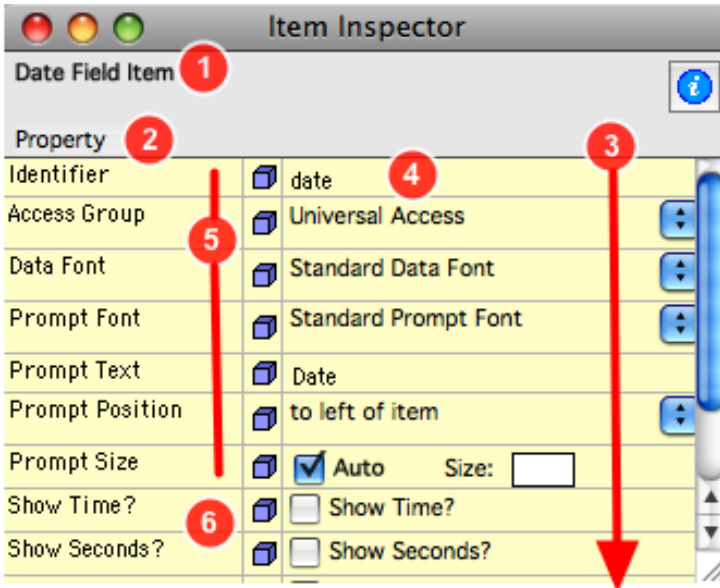
Run Master Tailor. Open any card. Double-click any item to see its Inspector.

The screenshot shows a horizontal toolbar with three input fields. The first field is labeled 'Date' and has a yellow highlight with the word 'Click' written in red above and below it. The second field is labeled 'Decimal' and contains the value '0.00'. The third field is labeled 'Integer' and contains the value '0'.

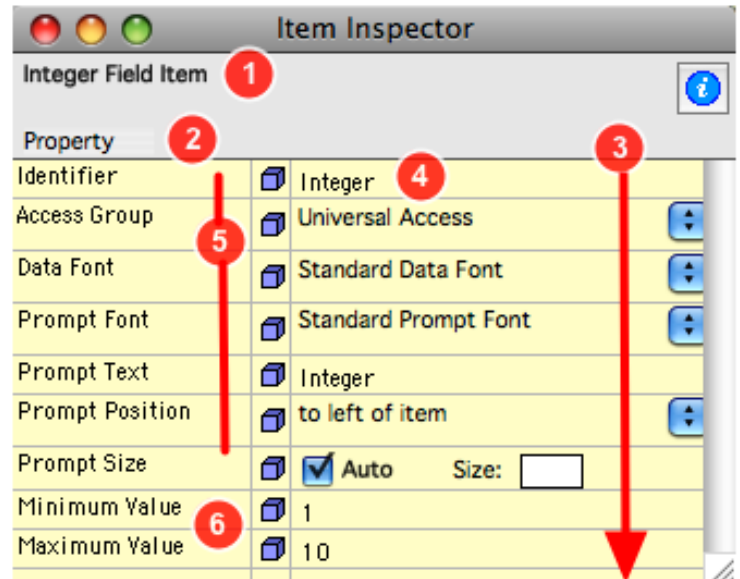
Alternately: Switch the Mode menu from Browse to Design. Open any card and double-click an item to see its Inspector.



The inspector sets properties for the field. There are similarities and differences among fields.



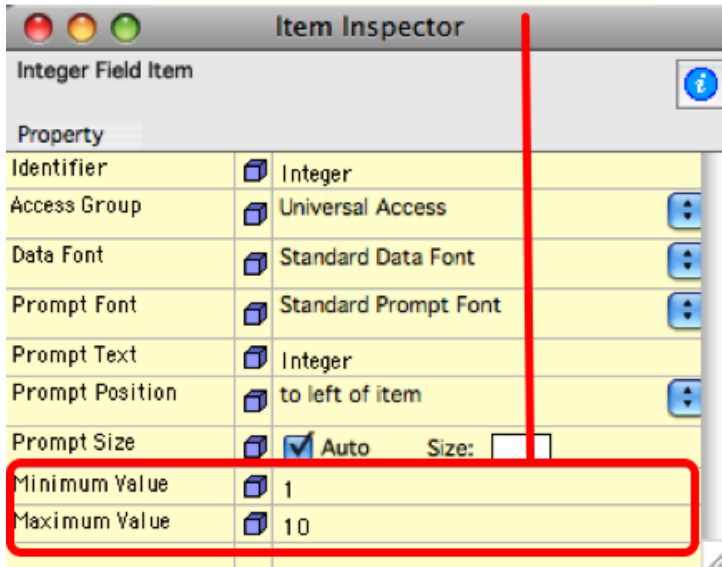
1. Field name - varies item to item
2. Properties column
3. Settings column - where you make changes
4. Identifier - always required
- 5 Properties - the same for all items
6. Properties - vary item to item



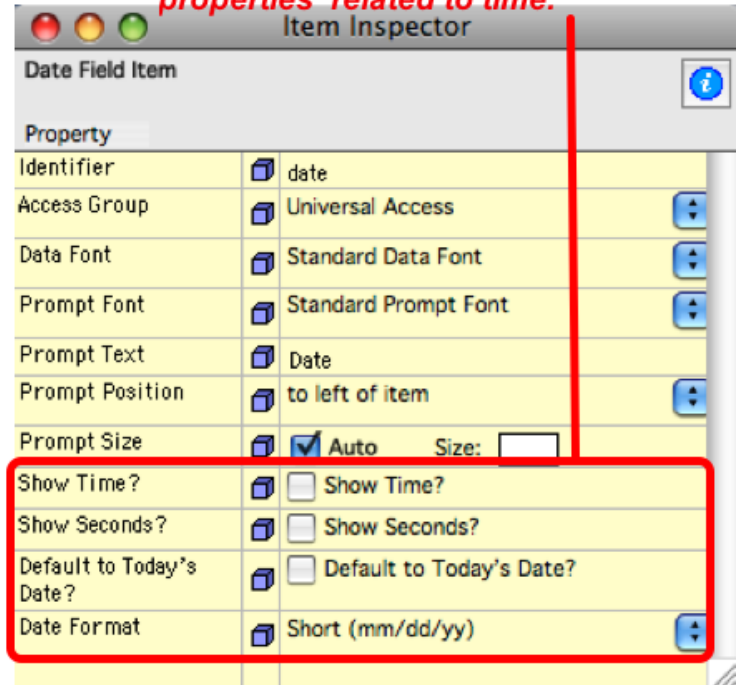


The differences in properties makes sense for the item.

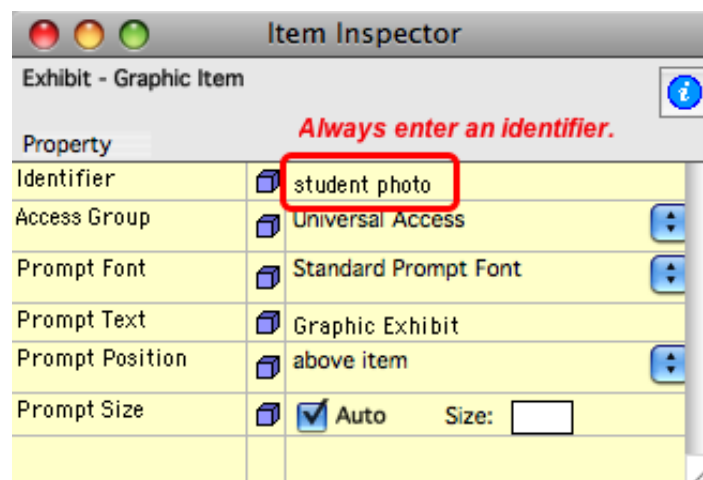
The Integer Field lets you set Minimum and Maximum values.



The Date Field lets you set properties related to time.



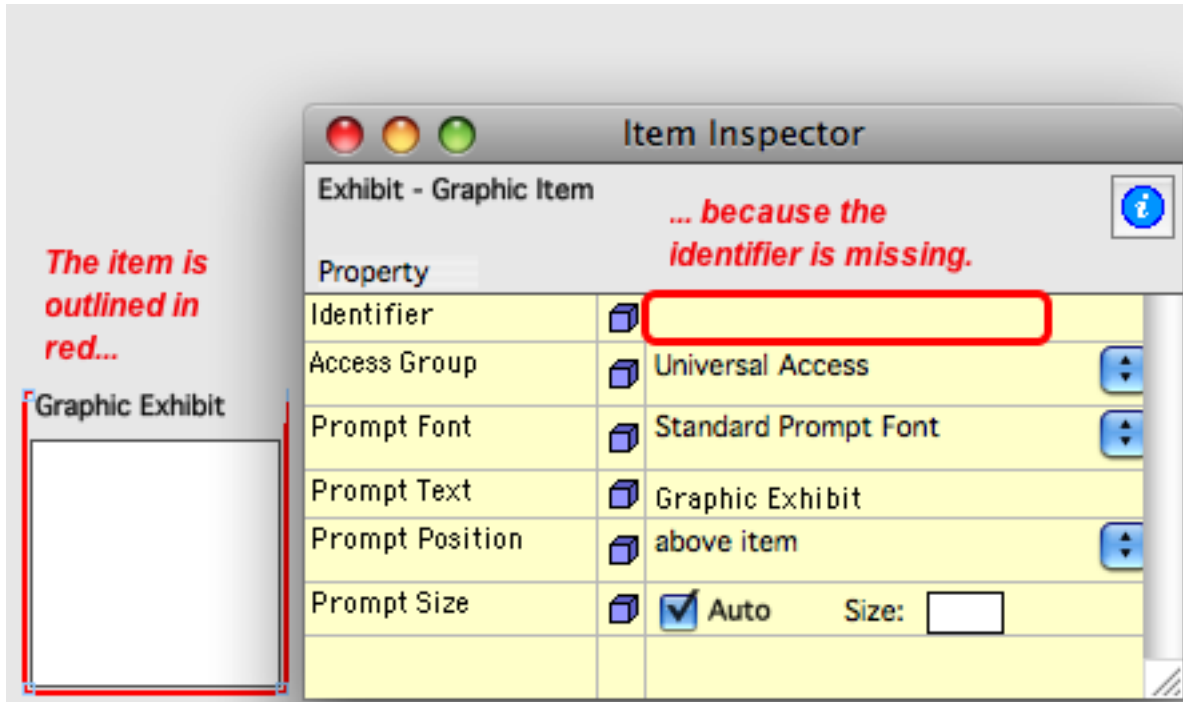
Identifier: You **MUST** enter an identifier for every field and it must be unique for the card.



You can use the same identifier on different cards. You'll see a red alert until the identifier is unique for the card you are working on. This is crucial because Reporting uses both the card *and* the identifier for gathering and sorting data.

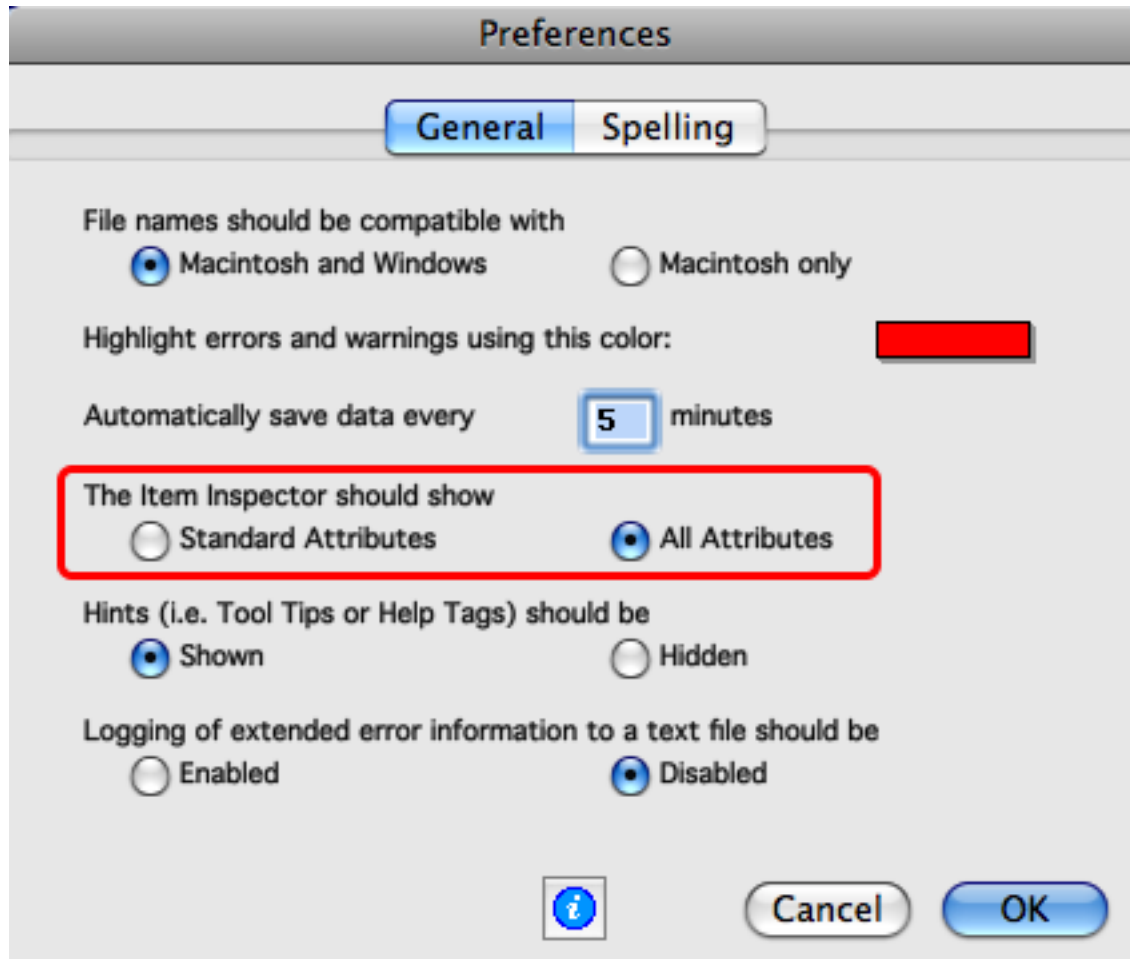


If the Identifier is missing or duplicated on another field on this card, you'll get a red alert.





Preferences: If you open the Preferences panel, you can choose between Standard (shown above) and All Attributes.

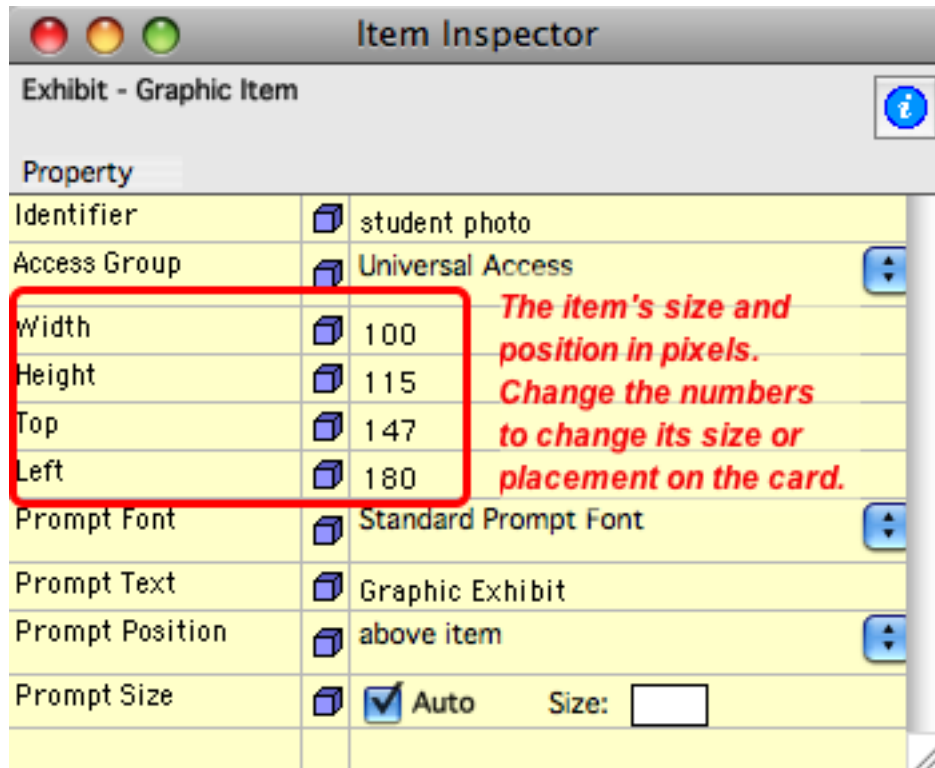


On Windows, find Preferences on the Edit Menu.

On Macintosh, find Preferences on the Application Menu.



'All Attributes' lets you carefully position the item.



Usually you can 'eye-ball' an item and change its size or placement by dragging. Placement is from the top-left corner of the card. A few items will not change size, including Sound, Reading and External exhibits. A pixel is 1/72nd of an inch.